



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MEDICAL DEPARTMENT ACTIVITY
2480 LLEWELLYN AVENUE
FORT GEORGE G. MEADE, MARYLAND 20755-5800

REPLY TO
ATTENTION OF

30 July 2004

POLICY STATEMENT NO. 25

FAMILY MEMBERS IN THE WORKPLACE

1. The mission of the U.S. Army Medical Department Activity, Fort George G. Meade (MEDDAC) is a very demanding one, requiring the full-time attention and contributions of all members of the organization, military and civilian, while at their place of duty. In addition, many areas of the MEDDAC can prove hazardous for untrained persons, especially children. Contacts between staff members and patients also present the opportunity for misadventure as well as requiring, both ethically and legally, the utmost in discretion and privacy.
2. For those reasons, family members of MEDDAC staff members are not routinely permitted at the work site. Exceptions must be approved in advance by the staff member's supervisor. Family members will not be allowed into patient care areas unless they are specifically authorized (such as Red Cross volunteers). Exceptions may be granted for situations such as:
 - a. Family members who wish to perform volunteer services. All volunteers within Kimbrough Ambulatory Care Center (KACC), regardless of age, must be Red Cross sponsored and must adhere to appropriate regulations for volunteers. This is the only case in which a family member may enter patient care areas, but may only do so within the scope of their volunteer position.
 - b. Special ceremonies such as promotions, awards and organization day.
 - c. Family members at KACC for their own medical appointments.
 - d. Family members who wish to join the staff member for lunch or pick them up after work may enter the work area as long as they limit the time in the staff member's work area and do not enter patient care areas or interfere with patient care.
 - e. Urgent child care situations. Children who require child care may be brought to the work site in cases of extreme urgency, for a maximum of one hour, while the staff member works out an alternate child care solution, provided permission is first obtained from the supervisor.


BILLIE J. MIELCAREK
COL, SP
Commanding

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